

Metcalfe Fees & Payment Options

The expectation is that full payments are made at the beginning of the school year, however a semester or monthly payment plan is available for parents should there be a need. Semester plans are payable prior to the first day of school with the second installment due by the first attendance day after Winter Break. Monthly plans are payable in 10 installments with the first made prior to the first day of school and by the 15th of the month Sept-May thereafter. Plans must remain current. Applications for Free/Reduced Lunch are available. Families who are found eligible for Free/Reduced Lunch can also receive Free or Reduced fees in other areas.

Registration	Full Payment	Semester Payment Due Aug. 15 th & Jan. 15 th	Monthly Due by 15 th of each month (Aug. – May)
K-2 nd	\$230.00	\$115.00 per semester	\$23.00 per month
3 rd -4 th	\$275.00	\$137.50 per semester	\$27.50 per month
5 th -8 th	\$350.00	\$175.00 per semester	\$35.00 per month
Family Cap	\$855.00	\$427.50 per semester	\$85.50 per month
Preschool	\$3,500.00	\$1750.00 per semester	\$350.00 per month

Technology Fees	Full Payment Due Aug. 17 th
K-2 nd	\$50.00
3 rd -4 th	\$75.00
5 th -8 th	\$75.00
Family Cap	\$200.00

Fee Type	Fee Amount	Fee Due
Hallway Lock & Bumper Fee	\$11.00	During Metcalfe Move-in Day or anytime during school year
PE Lock & Bumper Fee: <i>Required 6th-8th Grade</i>	\$11.00	During Metcalfe Move-in Day
Extracurricular Fee	\$45.00 per activity	Before 1 st day of activity
Field Trip Fee (including Outdoor Ed.)	Variable	Before day of trip
Lunch Fee	\$3.35 per hot lunch	Prior to lunch; may add money to account before & during school year as needed
After School Fee <i>*Fees will adjust in January 2024</i>	\$12 per day \$18 per early dismissal day	Monthly, based on invoice given
PE Uniform: <i>Required 6th-8th Grade</i>	\$20 for full uniform	During Metcalfe Move-in Day

How to Pay:

Most fees can be paid online using TouchNet (link found under Parent tab on the Metcalfe Website). TouchNet will send you a separate email confirming your payment. TouchNet is not able to set up recurring payments. Please go into TouchNet monthly to make your payment if you are following the monthly payment plan.

If you would like to pay by check, you may mail the check to Campus Box 7000, Normal, IL 61790 or drop off

your check in the main office. If you are following the monthly payment plan, some people have found it helpful to set up a recurring bill payment at their bank and have the check sent directly to Metcalf. If you use this option, please make sure the student's name is in the memo/account name so the payment can be applied correctly. Remember to stop the recurring bill payment after 10 installments.

You may also pay in cash. Cash payments can only be made in person in the Metcalf Main office. Please do not send cash through the mail.

If you have any questions about payments or balances, please contact Becky Nuesken at 438-2093. More information can also be located in the family handbook.